

New Jersey Department of Education Title I School Parent and Family Engagement Policy

FRANKLIN ELEMENTARY SCHOOL

Title I, Part A regulations require that each school served under Title I, Part A jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of the Elementary and Secondary Education Act (ESEA) section 1116. Parent and Family Engagement (a) through (e) as listed below:

A. Policy Involvement

Each school served under this part shall —

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

September, 2021 -Virtual Zoom Meeting

2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parent and family engagement;

Essential meetings are held twice a day, AM session and PM session. Childcare is made available while the PM meeting is in session. We also offer virtual options.

3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy;
- ✓ ***Franklin Elementary School invites all parents to attend our annual Townhall Talk to review and revise this parental involvement policy, as well as our school-parent compact and the parental involvement budget. The plan is posted on our school Website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year.***
 - ✓ ***We also distribute an annual survey via email to ask parents for their suggestions on the plan and the use of funds for parental involvement.***
 - ✓ ***Parents can also give feedback during several parent meetings and activities during the school.***

- ✓ ***We collect feedback from parents at all events, using a google form feedback link listed on the school website in order to respond to parents' requests for additional support for parental involvement activities***

4. Provide parents of participating children —

- (A) Timely information about programs under this part;
- (B) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to meet regarding the challenging State academic standards; and
- (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

- ✓ ***Franklin Elementary School will ensure that all information related to school and parent programs, meetings, and other activities is posted on the school Website, and included in the monthly school newsletter for all parents.***
- ✓ ***We will share information in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.***
- ✓ ***We will communicate with all families and the community on a regular basis regarding school wide events and activities, through email, phone messages, social media, and flyers.***
- ✓ ***We will work with our parents to develop relevant training and helpful presentations to educate our staff on the importance of parental involvement.***

5. If the Annual School Plan (schoolwide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency.

At the beginning of the year, the plan is included in the student handbook and posted on the school's website, which every parent must view. In addition, parents can also retrieve a copy of the plan in the school's main office. The plan is also posted on our school Website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year.

B. Shared Responsibilities for High Student Academic Achievement-

As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that

outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

As part of this plan, Franklin Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students and teachers during our Annual School Forum.

C. Building Capacity for Involvement-

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

1. Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

Franklin Elementary will host the following events to build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement.

- ✓ ***Annual Title I Meeting*** -We invite you to an evening of learning and sharing about our Title I program, including our parental involvement policy, the school-parent compacts, and parents' requirements. Invitations will be distributed via email and posted on the school's website.
- ✓ ***"Meals Matter"*** Workshop for families and caregivers on the importance of nutritious meals and student wellness as well as information on how to complete the free/reduced online lunch application.
- ✓ ***"Parent Portal Participation"*** Workshop for families and caregivers to explain and review how to use the Genesis parent portal to review students' grades and report cards. As well as how to read, acknowledge and sign off on required documents.
- ✓ ***Family Literacy Night*** -An event held for families, caregivers, and students to engage families around student literacy. We work on fun literacy activities together and it allows for parents to feel connected to the learning.
- ✓ ***"Goal Getters"*** -Workshop for families and caregivers to explain and review the benefits of setting specific, measurable, attainable, and timely goals for student achievement and success.
- ✓ ***Family Math Night***-. An event held for families, caregivers, and students to foster the home-school connection. Our Family Math Night events and Take-Home kits are excellent opportunities

for parents and caregivers to work with their child on important math concepts that reinforce classroom learning.

- ✓ **"Student Success & Study Skills"**- Workshop for families and caregivers to have the opportunity to learn strategies they can implement at home with their children to further strengthen reading, writing, and math skills.
- ✓ **Family Steam Day** -An event held for families, caregivers, and students to nurture students' interest in STEM while increasing interest and motivation in learning math/science.
- ✓ **"Mindset Matters"**-An event held for families, caregivers, and students to get parents involved in their child's social-emotional learning.
- ✓ **Family Literacy Day- Read Across America** -An opportunity for families and caregivers to take the time to read to children, so that children get the message that reading is important.
- ✓ **"Testing Tips"** Workshop for families and caregivers to provide a range of information, including dates and explanation of tests; test-taking tips; strategies for improving scores in language arts, math and science.
- ✓ **"Career Cafe"** - An event held for families, caregivers, and students to celebrate students' work on various entrepreneurship PBL activities.
- ✓ **"Townhall Talks"** – A forum for parents to participate in roundtable discussions with the principal and staff regarding the school wide plan, parental involvement policy, school-parent compacts and the parental involvement budget.

2. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement;

Franklin Elementary School will provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.

3. Shall educate teachers, pupil services personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;

Franklin Elementary School will work with our parents to develop relevant training and helpful presentations to educate our staff on the importance of parental involvement.

4. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other

- programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;
- ✓ *We will offer workshops at the schools at various times to accommodate parent schedules*
 - ✓ *Parents will be asked to select an appointed time once a year where they will read to their child's class as a mystery reader. Parents are encouraged to visit classrooms, as provided for by district guidelines.*
5. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;
- ✓ *Franklin Elementary will ensure that all information related to school and parent programs, meetings, and other activities is posted on the school Website, and included in the monthly school newsletter for all parents.*
 - ✓ *We will communicate with all families and the community on a regular basis regarding school wide events and activities, through phone messages, social media, and flyers.*
6. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
7. May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
- May pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- Franklin elementary will provide childcare to parents attending school-related meetings and training sessions.*
8. May train parents to enhance the involvement of other parents;
9. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parent and family engagement and participation;
10. May adopt and implement model approaches to improving parent and family engagement;
- Franklin Elementary will provide essential parent meetings in two sessions, an AM and a PM session.*
11. May establish a district wide parent advisory council to provide advice on all matters related to parent and family engagement in programs supported under this section;

12. May develop appropriate roles for community-based organizations and businesses in parent and family engagement activities; and
13. Shall provide such other reasonable support for parent and family engagement activities under this section as parents may request.

(For numbers 6 - 14, list any activities and/or actions your school will be implementing.)

D. Accessibility –

In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. Franklin Elementary will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

E. Adoption –

This School- Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by Dr. Scott Taylor, Superintendent of the Township of Union Schools. This policy was adopted by the Township of Union Schools on December 21, 2021 and will be in effect for the period of one year. The school district will distribute this policy to all parents of participating Title I, Part A children on or after December 22, 2021.



(Signature of Authorized Official)

December 21 , 2021

(Date)